



Licensing Department
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Leeds District Licensing Department

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13 June 2012

**Mr J London
High Trees
Crag Lane
Huby
LS17 0BP**

cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR.

**RE: OLD LEODIENSAN COMMUNITY AMATUER SPORTS CLUB, CRAG LANE, OFF KING
LANE, LEEDS LS17 5PR
NEW PREMISES LICENCE – LICENSING ACT 2003:
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

Thank you for submitting your application for the above premises, which was received on the 18 May 2012.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible.

NOT PROTECTIVELY MARKED

Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises:-

**OLD LEODIENSIAN COMMUNITY AMATUER SPORTS CLUB,
CRAG LANE,
OFF KING LANE,
LEEDS LS17 5PR**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

Measures / Additional measures proposed:

There is no outside space defined by the plans accompanying your application. Whilst the premises sit within an extensive car park there is no defined smoking solution/consumption area. No consumption of alcohol will be permitted in any outside area. No licensable activities including no mobile bars or temporary structures for the sale or supply of alcohol will be permitted in any outside area.

The CCTV system will have sufficient storage retention capacity for a minimum of 31 days continuous footage which will be of good quality.

A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.

No alcohol shall be sold or supplied, or entertainment offered, at any time or in any part of the club premises in accordance with this Premises Licence other than to:-

(a) a member of the club who may not:-

- (a) be admitted to membership, or**
- (b) be admitted, as a candidate for membership, to any of the privileges of membership,**

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Without an interval of at least two days between their nomination or application for membership and their admission;

- (b) a bona fide guest of such a member;**
- (c) associate members and their guests;**
- (d) Other persons than at (a) (b) & (c) attending bona fide functions, which have been organised with and authorised by the management committee of the club in advance;**
- (e) Members of visiting teams for recreational / sporting events taking place on the club premises or within the grounds of the club, together with officials and supporters accompanying those visiting teams.**

On every occasion that the club is being used in accordance with paragraph (d) above, West Yorkshire Police will be notified of any such event by the club giving 14 days advance written notice.

On each occasion, the advance written notification shall provide the following information;

- (i) The name and full contact details of the organiser of the function booked with the club, who may be requested to provide a guest list at the discretion of West Yorkshire Police,**
- (ii) Alternatively, the name and full contact details of the external promoter of the function booked with the club, who may be requested to provide a guest list at the discretion of West Yorkshire Police,**
- (iii) The date and time that the function is due to start and finish,**
- (iv) A short description of the nature of the function,**
- (v) State the licensable activities that will be carried on at the premises during the function,**
- (vi) Is the function for the whole or a part of the premises?**
- (vii) How many people are expected to attend the function?**
- (viii) Will door supervisors be employed specifically for the function?**
- (ix) If so, what are the contact details for who employs the door supervisors?**
- (x) If not, how will the management committee of the club and club staff monitor the numbers present at the function?**

At the discretion of West Yorkshire Police, the 14 days advance notification will be waived but only providing written notification is still provided to the police by the club prior to the event taking place;

There shall be rules of the club for the election of club members and other matters which are at the discretion of the clubs management committee.

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A copy of such rules shall be deposited with the Licensing Authority and the Police on an annual basis and due at the start of every calendar year.

In addition, notice of any alteration in any of the club rules shall be given to the Licensing Authority and the Police within 14 days of the alterations being made.

A list of names and addresses of all members of the club shall be kept on the premises, to be produced at any time if requested, by an officer of the Licensing Authority or a Police Officer.

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Lynn Dobson
Leeds District Licensing Officer

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PART 2 – to be completed by the applicant or applicant's representative:

Consent for all proposed control measures / conditions under the Licensing Act 2003.

Name & Address of Premises:

**OLD LEODIENSAN COMMUNITY AMATUER SPORTS CLUB,
CRAG LANE,
OFF KING LANE,
LEEDS LS17 5PR**

I / We

Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

In signing this document:-

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- I / we confirm the premises will then operate in accordance with those conditions agreed to.

Signed:

Dated:

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PART 3 – to be completed by the applicant or applicant’s representative:

Proposed control measures / conditions under the Licensing Act 2003

Name & Address of Premises:

**OLD LEODIENSIA COMMUNITY AMATUER SPORTS CLUB,
CRAG LANE,
OFF KING LANE,
LEEDS LS17 5PR**

I / We

Confirm that I am / we are the applicant / the applicants’ representative (delete as appropriate) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by the West Yorkshire Police.

In this instance we understand that West Yorkshire Police will maintain their representation to my /our application, which will now proceed to a hearing before the Licensing Sub-Committee, at which I / we will be required to attend.

Signed:

Dated: